


**CITY OF MIAMI, FLORIDA**  
**INTER-OFFICE MEMORANDUM**

---

**TO:** Pedro G. Hernandez, P.E.  
City Manager

**DATE:** January 11, 2009 <sup>2610</sup> **FILE:**

**SUBJECT:** Evaluation Committee  
Recommendation:  
Miscellaneous Vertical  
Construction Observation  
Services –  
RFQ No.: 08-09-062

**FROM:** Marcel Douge, Sr. Project Manager  
Capital Improvements Program  
Chair, Evaluation Committee 

**REFERENCES:** RFP No. 08-09-062  
**ENCLOSURES:**

---

**Recommendation**

The Evaluation Committee ("**Committee**") has determined that the three (3) highest ranked Respondents are as follows:

- A. Corzo Castella Carballo Thompson Salman, P.A. ("**C3TS**");
- B. A2 Group, Inc. ("**A2**");
- C. M3 Design & Development ("**M3**");

and recommends that CIP be authorized to prepare a Professional Services Agreement for execution with each of the three top ranked firms.

**Background**

The Capital Improvements Program (CIP) issued Request for Qualifications (RFQ) **No. 08-09-062** for the provision of Miscellaneous Vertical Construction Observation Services on August 7, 2009. As minimum qualification requirements, Respondents must have a minimum of three (3) years experience under its current name providing the required professional services as stipulated in Florida Statute 287.055, as amended ("**CCNA**"). The Proposer must have a proven record of successfully completing projects.

On September 9, 2009, CIP received a total of five (5) Responses. All responding firms met the minimum requirements specified in the RFQ.

The RFQ required firm responses to follow a specified format using specific forms provided by CIP. Overall, the responses were evaluated based on five (5) main criteria: Qualifications and Experience of the Proposer, Qualifications and Experience of the Proposer's Team, Qualifications and Experience of the Project Manager, Proposer's Construction Observation Services Philosophy, Methodology and Processes and Proposer's Technical Capabilities.

The Committee was appointed to evaluate the responses to the RFQ and establish the ranking of the firms. The Committee met on Wednesday, December 16, 2009 to evaluate, score and short-list three (3) firms based on their review of the responses. The Committee ranked the firms as follows:

**Overall Ranking:**

1. C3TS (1<sup>st</sup> with a Total Score of 395);
2. A2 (2<sup>nd</sup> with a Total Score of 387);
3. M3 (3<sup>rd</sup> with a Total Score of 339);
4. URS Corporation (4<sup>th</sup> with a Total Score of 318);
5. M2E Consulting Engineers (5th with a Total Score of 228);

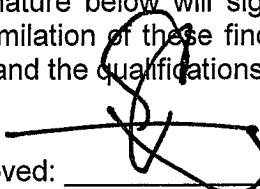
**A.** C3TS is a south Florida based firm founded in 1988. C3TS is a full service, multi-disciplined architectural and engineering firm with offices in Coral Gables, Fort Lauderdale, Boca Raton and Orlando. Most of the Committee members had positive prior experiences working with C3TS. Committee Members found C3TS to be both detail oriented and responsive to their clients with respect to work assignments and feel confident that, while most of C3TS' work experience has involved horizontal projects, the firm and its professionals are more than qualified to complete the vertical assignments contemplated under the RFQ;

**B.** A2 is another South Florida based firm founded in 1994. A2 is a professional engineering and construction management firm with offices in Kendall and Orlando. The Committee members familiar with A2 spoke positively about the firm while using phrases like "most qualified for what we do", "seems perfect" and "they're high on the list". The one Committee member with prior experience working with A2 found the firm's principal to be "very hands-on", timely with all assigned duties and otherwise very responsive;

**C.** M3 is also a South Florida based firm founded in 1998. M3 is a small construction management firm headed by a licensed architect. The Committee members familiar with M3 spoke positively about the firm and the firm's principal. Committee members explained that the firm is "very detail oriented" and delivered excellent work product;

After discussing each of the responding firms and hearing each Committee member's comments from personal experience and/or reviewing their response to RFQ No.08-09-062, the Committee, as a whole, feels confident that C3TS, A2 and M3 are each qualified to complete the vertical construction observation assignments contemplated under RFQ No.08-09-062. Based on the above, the Committee recommends that CIP award each of the three (3) top-ranked firms a Professional Services Agreement under which, vertical construction observation work assignments will be distributed on an equitable distribution basis.

Your signature below will signify your concurrence with the above recommendation and your assimilation of these findings as your own justification based on the requirements of the RFP and the qualifications of the Proposers.

Approved:  1/22/10  
 Pedro G. Hernandez, P.E., City Manager

C: Ola O. Aluko, Director, CIP  
 Gary Fabrikant, Assistant Director, CIP  
 Committee Members  
 Anthony Rolle, CIP, Project Manager