

City of Miami



PEDRO G. HERNANDEZ, P.E.
City Manager

To Whom it May Concern

Subject: Reference Letter for Testing Firm

Name of Proposer: _____

The above referenced Consultant is submitting on a Request for Qualifications that has been issued by the City of Miami. We require that the Proposer provide written references with their submission and by providing you with this document the Consultant is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

Name of Project: _____

Scope of work: _____

Value of project: \$ _____ Value of Testing Services: _____

Project completed on time & within budget: Yes No

If no, was the Testing Firm at fault or contribute to the delay(s) or increased cost? Yes No

Quality of Work: Above expectations Average Below Expectations

Quality of Reports: Above expectations Average Below Expectations
(Above expectations means there were fewer errors & omissions than anticipated)

Were there any issues with their testing and submittals? Yes No

Was the Testing Firm responsive to the Owner & Contractor? Yes No

Was Testing Firm timely in its reviews and submittals? Yes No

Comments:

Name of individual completing this form: _____ Date: _____

Signature: _____ Title: _____

Telephone: _____ E-mail: _____

Sincerely,

Gary Fabrikant
Assistant Director