



**CITY OF MIAMI**  
**Capital Improvements Program**

**Design Build Services for the Design and Construction of Moore Park, B-35887**

**Request for Proposal 09-010-007**

**ADDENDUM NO. 3**

**January 15, 2010**

**TO: ALL PROSPECTIVE BIDDERS:**

The following changes, additions, clarifications, and/or deletions amend the above-captioned Invitation to Bid, and shall become an integral part of the Bids submitted and the Contract for the Design Build Services for Moore Park project ("**project**"). Please note the contents herein and affix same to the documents you have on hand.

**Revision to Bid Documents**

Section 4.2 "Response Format", page 25, Submittal Guidelines, is revised to read as follows: "The successful Proposer shall register as a Bidder/Vendor at the time of contract award, indicating the commodities/services which the Proposer can regularly supply to the City. Should the successful Proposer not be currently listed on the City's Proposer/bidder's list, they may register via the internet at: <http://www.miamigov.com/Procurement/pages/SupplierCorner/default.asp>.

~~For any questions, contact the Vendor Registration Section at (305) 416-1902. Proposers shall be registered as a Bidder/Vendor prior to submitting its Response. Proposers that do not comply with this requirement will result in the rescission of the recommendation for award and the RFP being rejected. It is the sole responsibility of the Proposer to insure that they are properly registered with the City."~~

**Request for Information**

**Q1 Will AutoCAD versions of the drawings contained in the Design Criteria Package be made available to Proposers in order to prepare the three conceptual sketches as stated in Section 4 "Submitting a Proposal" article 11, of the RFP and will these files be posted on the CIP website or on a CD-Rom?**

**A1. Upon further review of this matter, these documents are not available at this time. Proposers can prepare their conceptual sketches without these documents. Section 4.0 of the RFP "*Submitting a Response*" article 11, Sketches, states the following:"*Proposers can include up to 3 sketches with a maximum size of 8 1/2" X 14" per page. Sketches must be based on the design criteria and not alternative solutions. The sketches are solely conceptual and the selection of a Proposer does not imply the City's acceptance of the conceptual sketches as the final design or design concept for this Project.*"**

- Q2. Would the City consider releasing construction documents for the remodeling/renovations of the existing Field?**
- A2. These documents are not available as this is not a City of Miami managed project.
- Q3. Do you have a "City Form" you would like the proposers to use for the Small Business and Local Workforce Participation "Letters of Intent" or are we required to create our own "Letters of Intent" form?**
- A3. The LOI form has been posted on the CIP website and is part of this Addendum.
- Q4. Please indicate under which section/tab the proposers should submit the a) Proposal Bond, and b) Certificate of Occupancy or Certificate of Use for completed projects form RFP-DB-PP?**
- A4. The bond can either be submitted in a separate envelope identified as a bond or other security or it can be placed as the last section of the Technical Proposal. The CO/CU or TCTCU are to be included in the section on project experience.
- Q5. Is the demolition of the existing daycare building to be included in our Phase 1 construction scope and pricing?**
- A5. No. P.11 states that demo is by others.
- Q6. On the schematic drawings (PH - 2) "Phase 1B Overall Site Plan": the sidewalks adjacent and immediately West of the Proposed New Parking Lot indicate that these sidewalks are "by others". Should we exclude these sidewalks from our Phase 1 construction scope and pricing?**
- A6. Yes. This walkway is expected to be completed by the OBC as part of their project, as this is what is shown on their latest plans. The DB is expected to coordinate with CIP as the OBC project progresses, however.
- Q7. Please confirm if it is the City intent to electrically meter each facility. This will entail multiple monthly bills. (Multiple metering is stated in the DCM Book 1 (page 34, Section 4.4 Civil Engineering)).**
- A7. Yes. Parks specifically requested during programming meetings that each building should be metered separately.
- Q8. If the project has to comply with Miami 21 requirements, has the City explored an alternate site plan and building programming to resolve the potential changes that will be necessary as a result of these requirements? Such as the 36<sup>th</sup> Street entry and the Day Care building use.**
- A8. No. See page 15, Section 2.4, item A.
- Q9. Should ADA upgrades to existing Tennis Center be included as part of the DB proposal?**
- A9. See P.14 of Volume 1, item M.
- Q10. What would be the level of ADA compliance required?**
- A11. The level is determined by Code, not the Design Criteria.
- Q12. Should ADA upgrades be exterior only?**
- A12. See A9.

**Q13. Is there an ADA survey of the park available?**

A13. No, however bidders are to follow ADA references made throughout the DC document, including pages 14, 18, 42, etc. and make sure that they provide ADA accessibility to adjacent facilities that are to remain including the Tennis Building (ADA ramp) and baseball field.

**Q14. We are in need of the full size drawings, not the 8 1/2 x 11 size shown in the booklet. Is there an FTP site I can go to and download the documents or an architect I can contact to get these drawings?**

A14. All requests must go thru the CIP office, not the project architect. As stated in A1, The DCP available on the website is to be utilized for purposes of this RFP and additional drawings or electronic files are not available.

**THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE SUBMITTAL DOCUMENT AND SHALL BE MADE A PART THEREOF.**



---

Gary Fabrikant, Assistant Director  
Department of Capital Improvements Program

This addendum should be signed and dated by Bidder and submitted as proof of receipt with the submission of bids. The Bidder by identifying the addendum number in their bid proposal and by the signing and submission of their bid, shall serve as proof of receipt of this addendum.

NAME OF FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_