



**City of Miami
Capital Improvements Program**

Traffic Infraction Detector Program

RFP No. 09-10-026

June 30, 2010

Addendum No. 3

TO: ALL PROSPECTIVE PROPOSERS:

The following changes, additions, clarifications, and deletions amend the above-captioned Request for Proposals, and shall become an integral part of the Proposal Responses and the subsequent Agreement. Please note the contents herein and affix same to the documents you have on hand.

Additional Information

Exhibit B has been posted on the CIP procurement webpage located at: http://www.miamigov.com/CapitalImprovements/pages/ProcurementOpportunities/ProjectPages/Traffic_Infraction_Detector.asp.

RFP amendments

The following amendments to the Request for Proposals document are hereby incorporated into the RFP. The words in bold reflect the changes and those that have been struck through reflect the deletions.

Section 2.4 "Background"

"Until the Governor of the State of Florida recently signed **CS/CS/HB 325, Engrossed 2**, the **Mark Wandall Traffic Safety Program Act** under §316.0083, F.S., there ~~has~~ have been substantial disputes over the legality of the use of red light traffic cameras to issue tickets."

Section 2.5 "Program Scope of Work"

"The Scope of Work for the City's Traffic Infraction ~~Camera~~ **Detector** Program ("Program") includes the furnishing, installing, managing, operating, and maintaining a Program that meets the requirements contained in Exhibit A."

"It is the intent of this RFP and any resulting Contract to require that the Program provided subsequently complies with all of the requirements established by the Florida Department of Transportation ("FDOT"), **the Court and Miami-Dade County, as amended from time to time**, and does so within timeframes established by FDOT."

Section 3.3 "Non-Appropriation of Funds"

In the event that insufficient funds are appropriated and budgeting or funding is otherwise unavailable in any fiscal period for this Project, then the City, shall have the unqualified right to **cancel this** Contract upon written notice to the Contractor, without any penalty or expense to the City. No guarantee, warranty or representation is made that any particular work or any project(s) will be assigned to any firm(s).

Section 4.1(A) Part 1 – "Technical Response Binder"

7. Project Experience Past Five (5) Years

(e) viii. Total number of citations and percentage, and the value of lost revenue ~~from~~ **due to fines not being collected on** contested violations and citations.

8. Program Management

(b) Explain the Proposer’s chain of custody protocols for managing and processing a violation from the time a Traffic Infraction Device **Detector** captures a violation until the violation or citation is paid or adjudicated in court.”

(l) Time frame for the installation of the first intersection and the subsequent ~~48~~ 19 intersections from the date a Notice to Proceed is issued. Timeframe in which the Program would be initially and fully operational based on the initial installation of 19 **Traffic Infraction Detector Systems**. Time frame for installation of additional **Traffic Infraction Detector Systems** from issuance of a Notice to Proceed.”

9. Technical Capabilities

Traffic Detector System Equipment

(b) Is shutter speed automatically adjusted: ___ yes ___ no

Database System (System)

(a) Explain the process for storage, **retention**, and retrieval of violation and citation documentation. Including how long a violation is made available to be viewed by the violator, the City, and the Court.

(d) Can the System integrate with the City’s CCTV System as described in Exhibit A of the RFP? Can the System currently integrate with the Court’s **SPIRIT** database system?

Section 4.1(A) Part 2 – “Photos and Attachments Binder”

The following is added to this section:

14. Copy of violation notices to be sent to the violators.

[Request for Information](#)

Please note that a number of questions have not been addressed in this Addendum. These will be addressed in a future Addendum.


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| Question | 1 | Under Article 3.5, Minimum Qualification Requirements, the Proposer “must be successfully managing at least three red light traffic camera programs of a similar, scope and complexity, under contracts with public entities...” This Article further states that one of the three must meet the requirements contained in Exhibit A. We have three questions related to this issue, which are as follows: a. Do the other two programs also have to meet the minimum requirements of exhibit A and b. If two of the programs do not have to meet Exhibit A, do the programs still have to be non-invasive and non-intrusive? c. Do any or all of the programs have to be in the Florida? |
| Answer | 1 | a. Two of the three programs do not have to meet the requirements of Exhibit A. These two programs must include all of the components of the program, which are furnishing, installing, operating, and maintaining a red light traffic camera program. |

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| | | b. No c. No |
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| Question | 2 | Recently FDOT issued a draft of the “Special Provisions to General Use Permit, Traffic Infraction Detectors on State Highway System. Will the City make this document a part of the RFP? |
| Answer | 2 | As stated in the question this is a draft document. Based on ongoing discussions with FDOT, the City is aware that significant changes will be made before the final document is issued. Therefore, the draft document will not be included in the RFP. |
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| Question | 3 | Exhibit A requires a non-intrusive, non-invasive Detector System. Given that FDOT will not require a non-intrusive, non-invasive Detector System can this requirement be eliminated? |
| Answer | 3 | This requirement will not be revised. FDOT has not finalized their requirements parameters for intrusive systems that will be permitted on FDOT roadways except to state that in-ground loops will not be permitted. Many of the intersections selected for the Detector Systems are County roadways and the County has not established any parameters for County roadways at this time. |
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| Question | 4 | Will the City consider revising the evaluation criteria and criteria weights to the criteria and weights that were used in the first RFP issued by the City? |
| Answer | 4 | No. The criteria in this RFP reflect the requirements that are important to the City and will allow the City to determine which Proposer offers the best Program for the City. |
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| Question | 5 | The minimum requirements contained in Section 3.5 require programs of a similar scope and complexity. Does this also require that the programs meet the same technology and implementation approach required in Exhibit A? |
| Answer | 5 | Proposers are not limited in the type of technology or implementation approach on two of the three required programs. One program must meet or exceed the requirements contained in Exhibit A. |
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| Question | 6 | Can the City provide the names of the Evaluation Committee? |
| Answer | 6 | No. The Evaluation Committee members have not been selected at this time. |
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| Question | 7 | Will the City accept a surety bond for the proposal bond requirement? |
| Answer | 7 | Yes, provided that it meets the requirements contained in Exhibit B. |
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| Question | 8 | Are Proposers to submit responses to Exhibit A? If yes, where are they to be included in the Response? |
| Answer | 8 | All submittal requirements are contained in Section 4. No responses to Exhibit A should be included in the Response. |
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| Question | 9 | Section 4.1, Submission Requirements, pg 16. Each section shall be separated by a tabbed divider, identified by the corresponding letter for the section. For Section 9, Technical Capabilities, neither Traffic Detector System Equipment or Database System (System) have numbers. Should their tabs be numbered as 9c and 9d respectively? |
| Answer | 9 | Yes. |
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| Question | 10 | Section 4.1, Submission Requirements, pg 16. Each section shall be separated by a tabbed divider; and Part I, Section 7, pg 19. Project Experience - provide the following information as separate sections under this category. Please clarify that by separate sections, tabs for just the lettered sections in Section 7 (7a, 7b, etc) is your expectation, rather than a tab for each level, i.e., 7.e.i, 7.e.ii, 7.e.iii, etc. |
| Answer | 10 | Tabs are required for the lettered sections such as Section 7 (7a, 7b, etc). Tabs are not required for each level. |
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| Question | 11 | Part 1, Section 4c., 4f, and 4g. These sections appear to have repetitive requirements concerning certifications and licenses. Please specify which certifications and licenses you would like in each. |
| Answer | 11 | The sections are not repetitive but are independent. |
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| Question | 12 | Part 1, Section 4.a.iii, pg 17. Provide a one-page resume for each executive officer(s) of the Proposer. For publicly traded companies that have many executive officers and board members, this can potentially cause the proposal to be quite large, and yet their resumes would have little to no relevance to the project. Can this be limited to the executive officers in the direct line of business for traffic enforcement systems? |
| Answer | 12 | Yes. |
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| Question | 13 | Part 1, Section 5.e, pg 18. Please confirm that copies of relevant professional licenses or certifications have no page restraint. |
| Answer | 13 | Only <u>relevant</u> licenses and certifications are to be submitted. |
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| Question | 14 | Part 1, Section 6, pg 19. Program manager resume. This says that the section is a maximum of 2 pages including the one page resume. Part 2 - Photos and Attachments binder, #11, page 24, requests one page resumes, etc, for Project Team Key Personnel. Please confirm that you will want the Program Manager's resume to be duplicated by also inserting it in Part 2, #11. |
| Answer | 14 | Yes. |
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| Question | 15 | Exhibit A, Section e. Payment of Violations, 4th (last) bullet, pg 40. The Successful Proposer shall provide a third party collection service for the collection of delinquent collections, at the City's discretion. It was our understanding with the passage of state legislation, the Miami Dade Clerk of Court will be responsible for delinquent collections since the 2nd notice will be collected by the Clerk of Court. Does the City want the Contractor to include pricing for the delinquent collections? |
| Answer | 15 | This requirement is hereby deleted from the RFP. |
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| Question | 16 | Exhibit A, Section f. Management & Operations, 6th bullet down, pg 40. When does FDOT expect to have developed training and qualifications for the certification of a Traffic Enforcement Officer (TEO)? Please clarify "obtain training to company personnel." |
| Answer | 16 | This requirement is hereby deleted from the RFP. |
| Question | 17 | Exhibit A, Section 4.3.7, pg 46. This section refers to Section 5.3.3, which does not exist. Was this a typo and it should be referring to Section 4.3.3? |
| Answer | 17 | Yes, it should reference Section 4.3.3. This addendum corrects this scrivener's error. |
| Question | 18 | A number of sections state that an audio system is required. Does the City plan to indemnify Contractors from illegal wiretapping laws prohibiting recording of citizens without prior notification? |
| Answer | 18 | The audio requirement (only audio) is hereby deleted. The City will not indemnify any contractors. |
| Question | 19 | Will the City of Miami provide a complete list of all forms required? |
| Answer | 19 | Form RFP-PP-REF and those in Section 6 are the only required forms. |
| Question | 20 | Is a certificate of liability insurance acceptable, such as an ACORD certificate, naming the City of Miami as a Certificate Holder? |
| Answer | 20 | No. Proposers are required to submit <u>letters</u> from the insurer carrier stating that the Proposer is capable of meeting the insurance requirements contained in Exhibit B. |

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE REQUEST FOR PROPOSALS (RFP) AND SHALL BE MADE A PART THEREOF.



 Gary Fabrikant, Assistant Director
 Capital Improvements Program

This Addendum should be signed and dated by the Proposer and submitted as proof of receipt with the submission of Proposals. The Proposer by identifying the addendum number in their Proposal and by signing and submission of their Proposal shall serve as proof of receipt of this Addendum.

NAME OF FIRM: _____

SIGNATURE: _____

DATE: _____