

City of Miami



PEDRO G. HERNANDEZ, P.E.
City Manager

To Whom it May Concern

Subject: Reference Letter for Proposer

Name of Proposer: _____

The above referenced Proposer is submitting on a Request for Proposals that has been issued by the City of Miami. We require that the Proposer provide written references with their submission and by providing you with this document the Proposer is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

Name of Project: _____

Scope of work: _____

Value of project: \$ _____ Value of Construction: _____

Delivery method: Design-Bid-Build CM@Risk Design-Build Other (_____)

Project completed on time & within budget: Yes No

If no, did the Proposer contribute to the delay(s) or increased cost? Yes No

Management of Subcontractors: Above expectations Average Below Expectations
(Above expectations means there were fewer errors & omissions than anticipated)

Did the Proposer effectively manage the Project: Yes No

Did delays result in increased cost? Yes No

Was the Proposer responsive to the Owner & Contractor? Yes No

Was the Proposer timely with its submittals to the owner and regulatory agencies? Yes No

Did the Proposer quickly resolve issues as they arose? Yes No

Comments:

Name of individual completing this form: _____ Date: _____

Signature: _____ Title: _____

Telephone: _____ E-mail: _____

Sincerely,

Gary Fabrikant
Assistant Director