



**City of Miami  
Capital Improvements Program**

**Miscellaneous Construction  
Engineering & Observation Services**

**RFQ No. 09-10-016**

**May 24, 2010**

**TO: ALL PROSPECTIVE PROPOSERS:**

The following changes, additions, clarifications, and deletions amend the above-captioned Request for Qualifications, and shall become an integral part of the Proposal Responses and the subsequent Agreement. Please note the contents herein and affix same to the documents you have on hand.

**Additional Information:**

CIP has received requests for copies of the top three proposals submitted for the previous Miscellaneous Construction Engineering & Observation Services solicitation. Copies of these Proposals will be provided upon request at a cost of \$.15 per page for a total cost of \$59.85.

**Request for Information**

Question	1	Does the Project Manager have to be a Professional Engineer?
Answer	1	The Project Manager must have a Civil Engineering degree plus two (2) years of engineering experience in construction of major road or bridge structures, with the exception of Complex Category 2 (CC2) bridge structures. For additional qualification requirements of the Project Manager, please refer to Section A2.08.3-1 of the agreement, entitled "Consultant Project Manager".
Question	2	The projects that will be identified for both the Project Manager and Prime Consultant are County projects. Their position is that they are not allowed to provide written references but can give verbal references. If the Proposer provides this information on the forms with contact information, will it be acceptable?
Answer	2	No. We recommend that Proposers use projects where written references can be provided.
Question	3	Will the Contractor be required to have a Contractor Quality Control (CQC) plan for every project like FDOT Standard Specification 105?
Answer	3	This will be determined on a project by project basis.
Question	4	Will the (design) Engineer of Record have any responsibilities for design verification; RFI's or design intent questions during the project's

		construction?
Answer	4	Yes.
Question	5	Who is responsible for approval of shop drawings and technical submittals by the contractor?
Answer	5	The Engineer of Record will be responsible for approval of shop drawings and technical submittals by the contractor.
Question	6	What, if any, design responsibilities will the CEO firm have?
Answer	6	None.
Question	7	What agency or entity approves the CEO's test lab?
Answer	7	The City will review the proposed test laboratories. However, the selection of the test lab is the responsibility of the Consultant.
Question	8	Who is responsible for responding to contractor RFI's?
Answer	8	The Engineer of Record is responsible for responding to contractor RFI's.
Question	9	How does the agreement differentiate between the responsibilities of the Design Consultant and those of the CEO Consultant?
Answer	9	The CEO Consultant does not have any design responsibility.
Question	10	Is the "Notice to Proceed" in section A2.04, Meetings, the Contractor's or the consultant's NTP?
Answer	10	This section refers to the Contractor's Notice to Proceed. The CEO Consultant must schedule and attend the pre-construction meeting for the project within 10 days after the issuance of the NTP.
Question	11	Please advise where Form RFQ-CEO-PMP – CEO Philosophy, Methodology & Process is located.
Answer	11	Form RFQ-CEO-PMP is posted on CIP procurement webpage at <a href="http://www.miamigov.com/CapitalImprovements/pages">www.miamigov.com/CapitalImprovements/pages</a> .

**THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE REQUEST FOR QUALIFICATIONS (RFQ) AND SHALL BE MADE A PART THEREOF.**

  
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 Gary Fabrikant, Assistant Director  
 Capital Improvements Program

This Addendum should be signed and dated by the Proposer and submitted as proof of receipt with the submission of Proposals. The Proposer by identifying the addendum number in their Proposal and by signing and submission of their Proposal shall serve as proof of receipt of this Addendum.

NAME OF FIRM: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_