

2009 AGENDA PROCESS DEADLINES

CITY COMMISSION MEETING	DEPARTMENTS SUBMIT ITEMS REQUIRING CONTRACT/ AGREEMENT REVIEW TO THE CITY ATTORNEY'S OFFICE	**DEADLINE TO SUBMIT PROCUREMENT ITEMS TO PURCHASING & ITEMS REQUIRING BUDGETARY APPROVAL TO SRATEGIC PLANNING, BUDGETING & PERFORMANCE	DEADLINE TO SUBMIT COMPLETE AGENDA PACKET TO AGENDA OFFICE AND LEGISLATION DIVISION BY NOON	STAFF MEETINGS	***AGENDA & AGENDA PACKETS AVAILABLE ON THE WEB	AGENDA REVIEW MEETING WITH COMMISSION STAFF
January 15, 2009 (Regular)	December 12, 2008	December 12, 2008	December 19, 2008	December 22, 2008	January 9, 2009	January 13, 2009
January 29, 2009 (P & Z)	December 26, 2009	December 26, 2009	January 2, 2009	January 5, 2009	January 23, 2009	January 27, 2009
February 12, 2009 (Regular)	January 9, 2009	January 9, 2009	January 16, 2009	January 19, 2009	February 6, 2009	February 10, 2009
February 13, 2009 (Special Meeting)	*****	*****	*****	*****	February 6, 2009	February 10, 2009
February 26, 2009 (P&Z)	January 23, 2009	January 23, 2009	January 30, 2009	February 2, 2009	February 20, 2009	February 24, 2009
March 12, 2009 (Regular)	February 6, 2009	February 6, 2009	February 13, 2009	February 16, 2009	March 6, 2009	March 10, 2009
March 26, 2009 (P & Z)	February 20, 2009	February 20, 2009	February 27, 2009	March 2, 2009	March 20, 2009	March 24, 2009
April 2, 2009(Regular)	February 27, 2009	February 27, 2009	March 6, 2009	March 9, 2009	March 27, 2009	March 31, 2009
April 23, 2009 (P & Z)	March 20, 2009	March 20, 2009	March 27, 2009	March 30, 2009	April 17, 2009	April 21, 2009
May 14, 2009 (Regular)	April 10, 2009	April 10, 2009	April 17, 2009	April 20, 2009	May 8, 2009	May 12, 2009
May 28, 2009 (P & Z)	April 24, 2009	April 24, 2009	May 1, 2009	May 4, 2009	May 22, 2008	May 26, 2009
June 11, 2009 (Regular)	May 8, 2009	May 8, 2009	May 15, 2009	May 18, 2009	June 5, 2009	June 9, 2009
June 25, 2009 (P & Z)	May 22, 2009	May 22, 2009	May 29, 2009	June 1, 2009	June 19, 2009	June 23, 2009
July 9, 2008 (Regular)	June 5, 2009	June 5, 2009	June 12, 2009	June 15, 2009	July 3, 2009	July 7, 2009
July 23, 2009 (P & Z)	June 19, 2009	June 19, 2009	June 26, 2009	June 29, 2009	July 17, 2009	July 21, 2009
*****	AUGUST RECESS	AUGUST RECESS	*****	*****	*****	*****
September 10, 2009 (Regular)	August 7, 2009	August 7, 2009	August 14, 2009	August 17, 2009	September 4, 2009	September 8, 2009
September 24, 2009 (P & Z)	August 21, 2009	August 21, 2009	August 28, 2009	August 31, 2009	September 18, 2009	September 22, 2009
October 8, 2009 (Regular)	September 4, 2009	September 4, 2009	September 11, 2009	September 14, 2009	October 2, 2009	October 6, 2009
October 22, 2009 (P & Z)	September 18, 2009	September 18, 2009	September 25, 2009	September 28, 2009	October 16, 2009	October 20, 2009
November 12, 2009 (Regular)	October 9, 2009	October 9, 2009	October 16, 2009	October 19, 2009	November 6, 2009	November 10, 2009
November 26, 2009 (P & Z)	October 23, 2009	October 23, 2009	October 30, 2009	November 2, 2009	November 20, 2009	November 24, 2009
December 10, 2009 (Regular)	November 6, 2009	November 6, 2009	November 13, 2009	November 16, 2009	December 4, 2009	December 8, 2009
December 24, 2009 (Regular & P & Z)	November 20, 2009	November 20, 2009	November 27, 2009	November 30, 2009	December 18, 2009	December 22, 2009

****Submit Agenda Items requiring budgetary approval to the Department of Strategic Planning, Budgeting & Performance.**

Submit **Procurement Items** to the **Department of Purchasing** with all necessary budget approvals and any required backup documentation.

*****To view Agendas and back up documentation please visit the “Legislative Hub” on the “City Net” under shortcuts.**