



Traveling?

Apply for your U.S. passport at Miami City Hall, 3500 Pan American Drive, Miami, FL 33133

Adult Applicant

- Applicant MUST be present
- If previous U.S. Passport is not available, please submit original U.S. Birth Certificate or Original Naturalization Certificate for citizens born outside the U.S.
- Photo ID (valid Driver's license, Military ID, U.S. Naturalization)
- 1 Passport Photo

Child Applicant (15 years and younger)

- Applicant MUST be present
- Original U.S. Birth Certificate (Long Form stating parents' names)
- Previous U.S. Passport, if applicable
- Parents' Photo ID (Valid U.S. Government issued ID)
- For children 15 years and younger, both parents should be present or a Consent Form (DS-3053) must be completed and notarized
- 1 Passport Photo

Hours of Operation

Mon. 9:00am - 3:00pm
Tues. 9:00am - 3:00pm
Wed. 9:00am - 3:00pm
Thurs. - Closed
Fri. 9:00am - 3:00pm

Passport Services and Fees

| Type of Passport | Regular Passport Service Processing Fee between 4 to 6 weeks (Check or Money Order ONLY Payable to: U.S. Dept. of State) | Expedite Passport Service Processing Fee approx. 3 weeks (Check or Money Order ONLY Payable to: U.S. Dept. of State) | Application Execution Fee (Cash, Check or Money Order Payable to: City of Miami) |
|----------------------------|--|--|--|
| Adult Passport Book | \$110.00 | \$170.00 | \$25.00 |
| Adult Passport Card | \$30.00 | \$90.00 | \$25.00 |
| Adult Passport Book & Card | \$140.00 | \$200.00 | \$25.00 (\$25 savings when book and card are processed at same time) |
| Child Passport Book | \$80.00 | \$140.00 | \$25.00 |
| Child Passport Card | \$15.00 | \$75.00 | \$25.00 (\$25 savings when book and card are processed at same time) |
| Child Passport Book & Card | \$95.00 | \$155.00 | \$25.00 |

For more information visit our website at www.miamigov.com/city_clerk/pages/passport.asp