

# **City of Miami**

*City Hall  
3500 Pan American Drive  
Miami, FL 33133  
www.miamigov.com*



## **Meeting Agenda - Draft**

**Tuesday, October 20, 2009**

**9:00 AM**

**Commission Chambers**

### **Civil Service Board**

*Miguel M. de la O, Chairperson  
William J. Scarola, Chief Examiner  
Jessica Angel-Capo, Board Member  
Mariano Cruz, Board Member  
Michael T. Dames, Board Member*

**PLEDGE OF ALLEGIANCE****A. APPROVING THE MINUTES OF:**

Regular Meeting of October 6, 2009.

**B. PERSONNEL MATTERS**

- B.1** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Carlos A. Jimenez, Structural Engineer (Plans Examiner) of his layoff, effective October 16, 2009 and his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.2** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Gerardo Serrano-Coy, Information Technology Technician I, of his layoff, effective October 16, 2009 and his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.3** A copy of a memorandum from Pedro G. Hernandez, P.E., City Manager, notifying Guillermo Fernandez, Maintenance Mechanic, of his return to former classification. Guillermo Fernandez is being rolled back to Maintenance Mechanic Helper. (NOTIFICATION)
- B.4** A copy of a memorandum from Pedro G. Hernandez, P.E., City Manager, notifying Victor Ochoa-Fernandez, Information Analyst, of his return to former classification. Victor Ochoa-Fernandez is being rolled back to Information Technology Technician I. (NOTIFICATION)
- B.5** A copy of a memorandum from Pedro G. Hernandez, P.E., City Manager, notifying Suzanne Bermudez, Administrative Aide I, of her return to former classification. Suzanne Bermudez, is being rolled back to Typist Clerk III. (NOTIFICATION)
- B.6** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Cesar R. Nunez, Videographer/Editor, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.7** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Arcadio Mestril, Sign Painter, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.8** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Roberto A. Pire, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)

- B.9** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying, Jermaine F. Green, Painter, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.10** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Vivian Izsack, Zoning Plans Processor, of her layoff, effective October 16, 2009 and that her name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.11** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Alma J. Ross (probation), Typist Clerk III, of her layoff, effective October 16, 2009 and that her name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.12** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Andrew P. Crowther, Maintenance Mechanic, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.13** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Francisco Hernandez, Maintenance Mechanic, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.14** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Luwiz R. Leiva, Maintenance Mechanic Helper, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.15** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Emiliano Silva, Maintenance Mechanic Helper, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)
- B.16** A copy of a letter from Pedro G. Hernandez, P.E., City Manager, notifying Ermo Trujillo, Maintenance Mechanic Helper, of his layoff, effective October 16, 2009 and that his name will be placed on a "Layoff" register for a period of no more than 36 months. (NOTIFICATION)

**C. MILITARY LEAVES OF ABSENCE**

NONE

**D. DISCIPLINARY MATTERS**

NONE

**E. GENERAL ITEMS**

- E.1 Copy of a Report concerning the Grievance hearing on behalf of Edward Diez, Firefighter, pursuant to Civil Service Rules 5-Application for Examinations, 6-Examinations, 7-Eligible Registers and 8-Appointments, Promotions and Advancements. (DISCUSSION)
- E.2 Notice of a Request to Continue from Osnat K. Rind, Attorney, on behalf of Alice Dunn, Typist Clerk II, relative to her 40-hour suspension, effective August 11, 2008. (DISCUSSION)
- Hearing of appeal is scheduled for November 3, 2009.
- E.3 Copy of a Report from Ricardo Martinez, Classification and Pay, Department of Employee Relations, regarding the audit of Suzann E. Nicholson's Customer Service Representative position. (NOTIFICATION)

**F. REPORTS**

- F.1 Pending Hearings as of October 20, 2009. (NOTIFICATION)

**G. REQUESTS FOR HEARINGS**

- G.1 Copy of a Request for Appeal Hearing, relative to his termination, or in the alternative a Grievance Hearing, alleging a violation of Rule 12 - Layoff, Resignation and Reinstatement, from Dave Condell, Paralegal, Office of the City Attorney. (DISCUSSION)
- G.2 Copy of a Request for Grievance Hearing from Osnat K. Rind, Attorney, on behalf of Jorge Martinez-Esteve, Project Manager, Building Department, alleging a violation of Civil Service Rules 1, 8, 12 and/or 14, City Ordinances and the City Charter, regarding his termination. (DISCUSSION)

**H. TODAY'S HEARINGS**

- H.1 Continuation of the Hearing of appeal on behalf of Clive Vernon, Police Officer, relative to his termination, effective December 1, 2008.
- H.2 Hearing of appeal on behalf of Kate Abia, Police Officer, relative to her termination effective July 21, 2008.
- H.3 Investigation hearing on behalf of Teresa Borkowski, Police Sergeant, pursuant to Rule 16.1, Abuse of Power.

- H.4                   Hearing of appeal on behalf of Viona Browne-Williams, Police Officer, relative to her 80-hour suspension, effective April 5, 2007.  
  
                          Pending Settlement announced July 28, 2009.
  
- H.5                   Hearing of appeal on behalf of Robert Byrd, Labor Crew Leader II, relative to his 3-day suspension, effective March 23, 2009.