



**City of Miami**  
BUILDING DEPARTMENT

**48 HOURS OPEN PERMIT REQUEST FORM** Rev. 02-26-2015

*All orders for expedited searches must be placed before 10:00 am.*

Today's Date: \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

PLEASE PICK UP YOUR REQUEST ON  
\_\_\_\_\_  
**After 9:30 am**  
Plans must be picked up within 30 days of completion or they will be destroyed, and a new request plus add'l. fees will apply.

**PROPERTY TO BE SEARCHED**

Address: \_\_\_\_\_

Year Built: \_\_\_\_\_ Folio #: 01 - \_\_\_\_\_

Type of Building:     Residence (SFR)     Commercial (COM)     Bank, School, or Assisted Living Facility

**PLEASE LET US KNOW WHAT YOU ARE REQUESTING**

*Open Permit page fee: \$2.00 per page.*

CHECK THE APPROPRIATE BOX(ES):

- Open Permits (Ibuild System, from 3-16-2012 to current date)**
- Archived B/Z System Report, from 1993 to current date)**

<b>EXPEDITED SEARCH FEE</b>	
<b>TOTAL</b>	<b>\$ 82.25</b>
	\$ 44.00 search fee
	\$ 38.25 expedite fee
	\$ 2.00 per page
<b>Expedite Fees are non-refundable</b>	

**Signature:** \_\_\_\_\_

In signing this form you agree to the charges as listed above: \$ 82.25 non-refundable expedited search fee, plus \$2.00 per page copied.