



City of Miami
BUILDING DEPARTMENT

COOKIE CUTTER PLANS REQUEST FORM Rev. 03-10-2015

Please allow 3 business days for completion.

PLEASE PICK UP YOUR REQUEST ON

Between the hours of 2:00 pm – 3:00 pm
Plans must be picked up within 30 days of completion or they will be destroyed, and a new request plus add'l. fees will apply.

Today's Date: _____

PERSON REQUESTING PLANS

Your Name: _____

Your Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Cell #: _____

Cookie Cutter Number: _____

Number of Copies: _____

Other: _____

VOID SHEETS: YES NO (Void sheets will only be provided if requested.)

For all documents to be certified as true copies: Add \$1.00 certification fee.

FOR OFFICIAL USE

Charges: \$8.50 for 1st page & 6.00 for each additional page.

Deposit fee:		\$ 20.00
# of sheets copied:		
Fee for Add'l copies:	x 6.00	\$
TOTAL DUE:		\$

(Subtract deposit amount)