

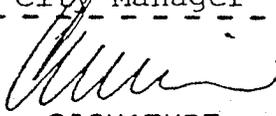
POLICY NUMBER:

APM-5-86

November 3, 1986

ISSUED BY:

Cesar H. Odio  
City Manager

  
SIGNATURE

City of Miami



ADMINISTRATIVE POLICY

REVISIONS

REVISED  
SECTION

DATE OF  
REVISION

RECEIVED

NOV 13 1986

LABOR RELATIONS  
OFFICE

SUBJECT: COMMITMENT TO POLICY DECISIONS AFFECTING THE CITY OF MIAMI

PURPOSE: To provide an official policy relating to senior management personnel of the City of Miami making commitments on policy matters affecting the City.

THE POLICY WILL BE AS FOLLOWS:

Effective this date, this Administrative Policy supersedes all previous directives on this subject.

I. POLICY

City of Miami employees in the Executive Pay Plan who routinely meet with community leaders and business leaders are not authorized to commit the City of Miami to policy decisions without first having these decisions reviewed and approved by the City Manager.

II. RESPONSIBILITIES

All employees of the Executive Pay Plan are responsible for being current on this policy and ensuring that while there is adequate and complete dialogue with community leaders and business leaders on a routine basis, commitments that require policy decisions be approved by the City Manager.

Those employees outlined above who are requested during meetings requiring a policy decision which commits the financial or other resources of the City or impacts on policy decisions of the administration are required to review said proposed policy response with the City Manager.



It is recognized that there may be meetings where the management person may not be aware of the request that will be made upon he/she and at that time will have to differentiate between what is a policy decision and/or a financial commitment by the City prior to making any understandings with leaders of the community.

If the member of the Executive Pay Plan is unsure as to whether or not it is a policy decision, he/she is directed to review it with the City Manager prior to making commitments so that clarification may be sought.